



1880 ACACIA AVENUE
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SUTTER, CALIFORNIA 95982-0710

Office # (530) 755-1733
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REGULAR MEETING

Monday, May 5, 2025

6:30 P.M.

-MINUTES-

DIRECTORS PRESENT

David Williams, President
Joel Farias, Jr., Vice President
Gregg Burgess, Director
Brandon Hunt, Director [Absent]
Robert Ripley, Director
Laura Jones, Board Secretary

CALL TO ORDER

Board President David Williams called the meeting to order at 6:31 p.m., leading the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION: Mike Ziegenmeyer

CORRESPONDENCE: Quote from Pape Machinery

CONSENT CALENDAR

- A. April 2025 Regular Meeting Minutes
- B. April 2025 Expenditures
- C. April 2025 Operator's Report

On motion of Vice President Joel Farias and seconded by President David Williams and approved by those present, the Board approved the consent calendar. 4 ayes; 1 absent.

Manager's Report

- A. Advised Board a second opinion was obtained from Burger Heating & Air as well as a couple of phone conversations with other vendors. Upon further diagnostics, it was determined that the TXV metering device was the main problem. There may still be a small leak but they were very certain replacing this device would solve the cycling

problem and delay the need to replace the coil or the entire unit. The repair was \$1900.00 and so far, the unit seems to be working as needed.

- B. Advised Board there was a communication error between Wells 2 and 3 and the Tank. Tesco came and adjusted the communication parameters and resolved the problem. They felt that the “memory” gets filled up as the wells and tank are communicating, causing it to need to be cleared out. Tesco advised if it happens again, they will need to send out a PLC specialist to look deeper into why it continues to happen.
- C. Advised Board there was a blown fuse at Well 2. We contacted Howard Correll and he assisted with the replacement of the fuses and inspected for any damage or issues. Everything appeared to be working fine.

Discussion & Action Item

- A. Discussed with the Board that the tractor repair quote was received from Pape Machinery. [quote provided]. The original quote was for \$10,400.00 but after review and discussion, repairs were authorized in the amount of \$5,900.00 for hydraulic leak, belly mower and full service.
- B. Provided an update to the Board regarding the meeting at Sutter County on April 29, 2025 with R.E.Y. Engineering, Sutter County staff, Sanbell and SCSD to discuss the water main relocation on Acacia. Sutter County indicates SCSD is responsible for the relocation of the line. They are offering to assist by having the design plans for the relocation included with their design plans. They also indicated they would discuss with their supervisor to obtain permission for Sutter County to do potholing at the locations of conflict to confirm the location and depth of SCSD lines. Sutter County indicates SCSD would be responsible for the construction costs of relocating our line (they estimate the cost at current rates to be approximately \$194,205.00). They are completing the project in phases and anticipate SCSD’s portion of the project would take place approximately 2027. The target date for the project to begin is summer 2026.
- C. Advised Board Sanbell is continuing work on the tank plans and will be at the June meeting to provide an update.
- D. Advised Board the suggested changes had been made to the Job Descriptions for Chief Operator and Water Operator II.
- E. Discussed with the Board the Cross-Connection Control Plan development and that we would be needing to contact a Cross-Connection Control Specialist to review our plan and assist with some of the tasks on the plan.
- F. Preliminary discussion regarding beginning the rate increase process.
- G. Discussed cross-connection control specialist training and certification for Operators. It was agreed that General Manager would obtain the training options and discuss with Operators to get certified in the “off-season”.

MEETING ADJOURNED AT 8:36 p.m.

IN MEMORY OF:

**Aurora Estrada DeVillagrana
Norman Dwayne Haynes
Marvin Davey**

DATE: May 29, 2025

SIGNATURE: Laura Jones
Laura Jones/Board Secretary